

SHAREHOLDER REFERENCER

Unclaimed Dividends

Pursuant to Section 205A of the Companies Act, 1956, unclaimed dividends up to and including for the financial years 1993-94 have been transferred to the General Revenue Account of the Central Government. Shareholders who have not encashed their dividend warrant(s) relating to financial year(s) up to 1993-94 are requested to claim the amounts from the Registrar of Companies, West Bengal, Govt. of India, Nizam Palace, M. S. Office Building, 234/4, A. J. C. Bose Road, Kolkata - 700 020, in the prescribed form, which can be downloaded from the Company's website (www.itcportal.com under the section 'Investor Relations') or can be furnished by the ISC on request.

The dividends for the following years remaining unclaimed for 7 years will be transferred by the Company to the Investor Education and Protection Fund established by the Central Government pursuant to Section 205C of the Companies Act, 1956 :

Unclaimed Dividend Amounts

Financial Year	Dividend Identification No.	Date of Declaration of Dividend	Amount of Dividend (Rs.)	Amount of Unpaid Dividend as on 31/03/02		Due for transfer on
				(Rs.)	%	
1994-95	65th	28th September, 1995	1,33,56,02,147.00	89,40,832.80	0.67	17th November, 2002
1995-96	66th	22nd August, 1996	61,35,37,260.00	62,85,617.50	1.02	10th October, 2003
1996-97	67th	27th August, 1997	98,16,59,616.00	1,00,76,375.60	1.03	15th October, 2004
1997-98	68th	12th August, 1998	1,10,43,67,068.00	1,06,01,705.00	0.96	29th September, 2005
1998-99	69th	30th July, 1999	1,34,97,81,972.00	1,23,48,066.79	0.91	17th September, 2006
1999-00	70th	28th July, 2000	1,84,06,11,780.00	2,16,09,462.00	1.17	15th September, 2007
2000-01	71st	3rd August, 2001	2,45,41,49,040.00	3,07,12,784.65	1.25	9th September, 2008

Shareholders who have not so far encashed their dividend warrant(s) or have not received the same are requested to seek issue of duplicate warrant(s) by writing to the ISC. Communication with respect to unclaimed dividend for the financial year 1994-95, which will be due for transfer to the Investor Education and Protection Fund on 17th November, 2002, has been sent to the concerned shareholders advising them to claim such dividend failing which it will be transferred to the said Fund.

Bank Details

Shareholders holding shares in physical form are requested to notify / send the following to the ISC to facilitate better service :-

- any change in their address / mandate / bank details, and
- particulars of their bank account, in case the same have not been sent earlier, for printing on dividend warrants, to prevent fraudulent encashment.

Bank account details provided by Shareholders to their Depository Participants (DPs), will be used by the Company for printing on warrants for payment of dividend. Shareholders who wish to change such bank accounts may advise their DPs about such change, with complete details of bank account(s), including MICR codes.

Electronic Clearing Service (ECS) Facility

With respect to payment of dividend, the Company provides the facility of ECS to Shareholders residing in the following cities :

Ahmedabad, Bangalore, Bhubaneshwar, Chandigarh, Chennai, Coimbatore, Cochin, Delhi, Guwahati, Hyderabad, Jaipur, Kanpur, Kolkata, Mumbai, Nagpur, Patna and Thiruvananthapuram.

Shareholders holding shares in the physical form who now wish to avail ECS facility, may authorise the Company with their ECS mandate in the prescribed form, which can be downloaded from the Company's website (www.itcportal.com under the section 'Investor Relations') or can be furnished by the ISC on request.

Depository Services

For guidance on depository services, Shareholders may write to the ISC or to the respective depositories :

National Securities Depository Limited
Trade World, 5th Floor, Kamala Mills Compound
Senapati Bapat Marg, Lower Parel, Mumbai 400 013

Telephone : 022-4972964-70
Facsimile : 022-4972993/4976351
e-mail : info@nsdl.co.in
website : www.nsdl.co.in

Central Depository Services (India) Limited
Phiroze Jeejeebhoy Towers
28th Floor, Dalal Street, Mumbai 400 023

Telephone : 022-2723333
Facsimile : 022-2723199/2722072
e-mail : investors@cdslindia.com
website : www.centraldepository.com

Nomination Facility

Shareholders holding shares in physical form and desirous of making a nomination in respect of their shareholding in the Company, as permitted under Section 109A of the Companies Act, 1956, are requested to submit to the ISC the prescribed Form 2B for this purpose, which can be downloaded from the Company's website (www.itcportal.com under the section 'Investor Relations'). Form 2B, for Shareholders' convenience, is once again attached with the Notice convening the 91st Annual General Meeting.