

Shareholder Information

Details of Annual General Meeting ('AGM')

Date	Friday, 4th September, 2020
Venue	Not applicable as the AGM will be held on electronic platform
Time	10.30 a.m.
Book Closure Dates	Wednesday, 8th July, 2020 to Thursday, 9th July, 2020
Dividend Payment Date	Tuesday, 8th September, 2020

Share Transfer Agent (in-house)

The Investor Service Centre of the Company ('ISC'), accredited with ISO 9001:2015 certification, is registered with the Securities and Exchange Board of India ('SEBI') as Category II Share Transfer Agent for providing in-house share registration and related services to the Shareholders and Investors. ISC continues to provide contemporary and efficient services to the Shareholders and Investors, in compliance with the applicable statutory requirements.

Shareholder / Investor complaints

The Company attends to Shareholder / Investor complaints within five working days except where constrained by disputes or legal impediments. Pending cases relating to disputes over title to shares in which the Company has been made a party, are not material in nature.

During the financial year, one investor complaint relating to dividend, in terms of the Complaint Identification Policy of the Company approved by the Securityholders Relationship Committee, was received and promptly resolved.

National Stock Exchange of India Limited, BSE Limited and The Calcutta Stock Exchange Limited have confirmed that there were no investor complaints pending against the Company at the end of each quarter as also on 31st March, 2020; the same position was also reflected on SCORES, the web based complaint redressal system of SEBI.

The e-mail ID earmarked by the Company for investor complaints is isc@itc.in.

Share and Debenture Transfer Committee

The Share and Debenture Transfer Committee of the Company met nine times during the financial year to approve share transfers, requests in respect of which were received by the Company on or before 31st March, 2019 but were returned due to deficiency(ies).

The processing activities with respect to requests received for share transfers were generally completed within five working days. There were no share transfers pending as on 31st March, 2020.

The Committee presently comprises the following:

R. Tandon, Executive Director & Chief Financial Officer - Chairman

R. K. Singhi, Executive Vice President & Company Secretary - Member

T. K. Ghosal, Assistant Secretary and Head of ISC, is the Secretary to the Committee. He is also the Compliance Officer under the SEBI (Registrars to an Issue and Share Transfer Agents) Regulations, 1993.

Dematerialisation of Shares and Liquidity

The shares of the Company are available for trading in the dematerialised form under both the Depository Systems in India - NSDL and CDSL. The International Securities Identification Number ('ISIN') allotted to the Company's shares under the Depository System is INE154A01025.

During the financial year, 1,72,03,505 shares of the Company, covered in 2,698 requests and constituting 0.14% of the Issued and Subscribed Share Capital of the Company, were dematerialised. The processing activities with respect to requests received for dematerialisation were generally completed within five working days.

The Company's shares are amongst the most liquid and actively traded shares on the Indian Stock Exchanges and consistently rank among the top frequently traded shares, both in terms of number of shares traded as well as in terms of value. The Company's market capitalisation stood at ₹ 2,11,058 Crores (US\$ 27.89 Billion) as on 31st March, 2020.

Distribution of Shareholding as on 31st March, 2020

No. of Shares Slab	No. of Shareholders				No. of Shares			
	Physical	Demat	Total	%	Physical	Demat	Total	%
1 – 5000	25,107	12,32,367	12,57,474	96.56	1,67,08,895	34,14,99,909	35,82,08,804	2.91
5001 – 10000	1,811	17,041	18,852	1.45	1,35,29,501	12,51,78,052	13,87,07,553	1.13
10001 – 20000	1,160	10,739	11,899	0.91	1,57,44,895	15,15,46,664	16,72,91,559	1.36
20001 – 30000	513	4,639	5,152	0.40	1,26,76,764	11,47,17,063	12,73,93,827	1.04
30001 – 40000	165	1,990	2,155	0.17	56,12,270	6,87,90,505	7,44,02,775	0.60
40001 – 50000	109	1,364	1,473	0.11	48,82,965	6,12,74,822	6,61,57,787	0.54
50001 – 100000	218	2,471	2,689	0.21	1,52,92,290	17,11,25,604	18,64,17,894	1.52
100001 and above	87	2,433	2,520	0.19	3,63,79,39,415	7,53,57,11,627	11,17,36,51,042	90.90
Total	29,170	12,73,044	13,02,214	100.00	3,72,23,86,995	8,56,98,44,246	12,29,22,31,241	100.00

Categories of Shareholders as on 31st March, 2020

Category	No. of Shares held	%
(A) Institutional Shareholding		
Financial Institutions, Insurance Companies, Mutual Funds, Banks and Others	5,21,33,21,342	42.41
Foreign Portfolio Investors and Foreign Institutional Investors	1,79,80,04,090	14.63
Sub-Total (A)	7,01,13,25,432	57.04
(B) Non-Institutional Shareholding		
Foreign Companies	3,62,23,88,696	29.47
NRIs, OCIs and Foreign Nationals	8,53,90,919	0.69
Bodies Corporate	12,63,67,915	1.03
Public and Others	1,43,15,36,420	11.65
Sub-Total (B)	5,26,56,83,950	42.84
Public Shareholding (A+B)	12,27,70,09,382	99.88
Shares underlying Global Depository Receipts	1,52,21,859	0.12
Total	12,29,22,31,241	100.00

Global Depository Receipts

Pursuant to the offer of Global Depository Receipts ('GDRs') made in 1993 by the Company, 1,52,21,859 GDRs, representing 1,52,21,859 underlying shares i.e. 0.12% of the Issued and Subscribed Share Capital of the Company, were outstanding as on 31st March, 2020.

The Company's GDRs are listed on the Luxembourg Stock Exchange (Code: 004660919) at Societe de la Bourse de Luxembourg S.A., 35A Boulevard Joseph II, L-1840, Luxembourg. The Listing Fee for the calendar year 2020 has been paid to the said Exchange.

Shareholder Information

Listing of Shares on Stock Exchanges with Stock Code

Stock Exchange	Stock Code
National Stock Exchange of India Limited ('NSE') Exchange Plaza, Plot No. C/1, G Block Bandra-Kurla Complex, Bandra (E) Mumbai 400 051 Telephone nos. : 022-2659 8100/14 Facsimile no. : 022-2659 8120 e-mail : ignse@nse.co.in Website : www.nseindia.com	ITC
BSE Limited ('BSE') Phiroze Jeejeebhoy Towers, Dalal Street Mumbai 400 001 Telephone nos. : 022-2272 1233/34 Facsimile no. : 022-2272 1919 e-mail : is@bseindia.com Website : www.bseindia.com	500875
The Calcutta Stock Exchange Limited ('CSE') 7, Lyons Range Kolkata 700 001 Telephone no. : 033-4025 3000 Facsimile no. : 033-4025 3030 e-mail : cseadm@nse-india.com Website : www.cse-india.com	10000018

The Listing Fees for the financial year 2020-21 have been paid to the Stock Exchanges.

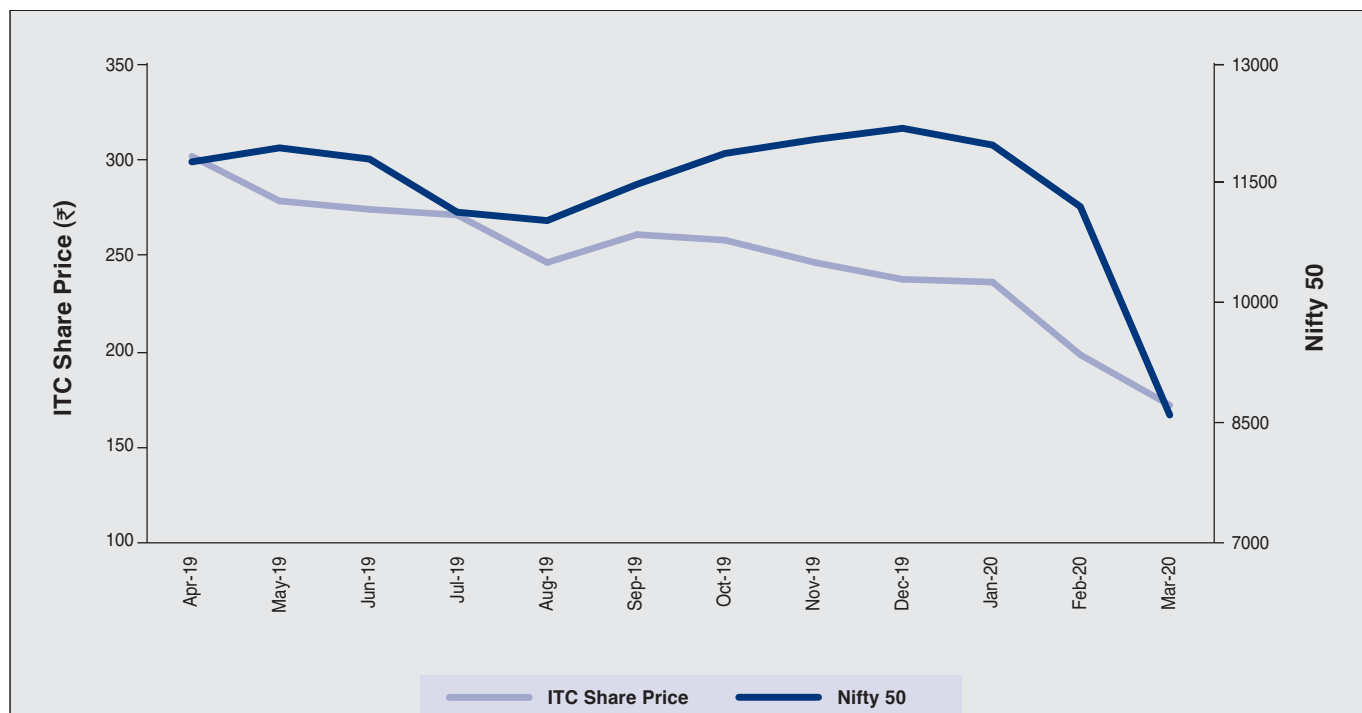
Stock Exchange	Reuters Code	Bloomberg
NSE	ITC.NS	ITC IS
BSE	ITC.BO	ITC IB

Monthly High and Low Quotes and Volume of Shares traded on NSE & BSE and GDRs on Luxembourg Stock Exchange ('LSE')

Year & Month	NSE			BSE			LSE		
	High (₹)	Low (₹)	Volume in 000's (Nos.)	High (₹)	Low (₹)	Volume in 000's (Nos.)	High (US\$)	Low (US\$)	Volume in 000's (Nos.)
2019 APRIL	310.00	291.70	1,85,144	310.00	291.70	14,577	N.A.	N.A.	Nil
MAY	310.00	277.45	2,91,593	309.85	277.90	15,174	4.42	3.90	54
JUNE	282.15	272.50	2,14,773	282.15	272.65	12,097	N.A.	N.A.	Nil
JULY	282.90	264.00	2,59,921	282.95	264.05	14,442	N.A.	N.A.	Nil
AUGUST	270.70	234.65	2,34,082	270.95	234.70	9,563	N.A.	N.A.	Nil
SEPTEMBER	260.80	234.05	3,29,445	260.75	234.10	14,426	N.A.	N.A.	Nil
OCTOBER	264.00	241.10	3,51,772	264.00	241.25	12,124	N.A.	N.A.	Nil
NOVEMBER	266.30	245.00	2,26,188	266.20	245.05	8,044	N.A.	N.A.	Nil
DECEMBER	247.90	235.00	2,44,939	247.90	235.00	8,850	3.46	3.32	...
2020 JANUARY	243.90	230.50	2,19,655	243.80	230.50	7,463	N.A.	N.A.	Nil
FEBRUARY	239.25	192.05	4,56,631	239.25	190.60	15,959	N.A.	N.A.	Nil
MARCH	203.45	134.60	8,85,524	203.35	134.95	32,695	N.A.	N.A.	Nil

There was no trading in the Company's shares on CSE during the financial year 2019-20.

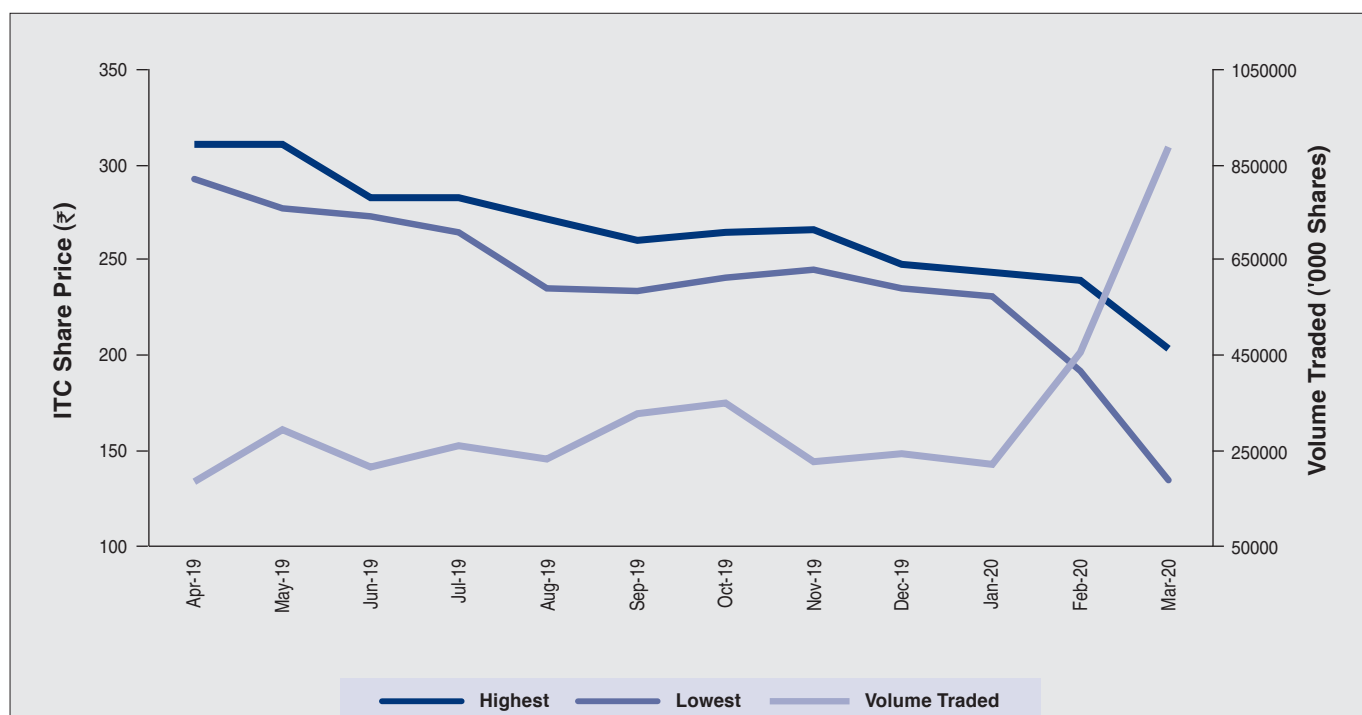
ITC Share Price vis-à-vis Nifty 50



Note: Indicates monthly closing positions.

During the financial year, the performance of the Company's share price remained subdued relative to Nifty 50 reflecting, inter alia, concerns around increased taxation on cigarettes and correction in valuation of global tobacco majors.

ITC Share Price and Volume traded on NSE



Note: Indicates monthly high & low share price and volume.

Shareholder Information

Dividend History (Last 10 years)

As one of India's foremost private sector companies, the Company has performed consistently for over a century and has rewarded Shareholders since inception with uninterrupted dividends.

Financial Year	Dividend per Share (₹)	Dividend (₹ in Crores)	Dividend Distribution Tax (₹ in Crores)	Total Dividend including Dividend Distribution Tax, where applicable (₹ in Crores)
2019-20	10.15 *	12,476.61	N.A.	12,476.61
2018-19	5.75	7,048.71	1,448.88	8,497.59
2017-18	5.15	6,285.21	1,291.94	7,577.15
2016-17	4.75 [§]	5,770.01	1,174.64	6,944.65
2015-16	8.50 [^]	6,840.13	1,392.48	8,232.61
2014-15	6.25	5,009.71	1,019.86	6,029.57
2013-14	6.00	4,771.91	810.99	5,582.90
2012-13	5.25	4,148.46	705.03	4,853.49
2011-12	4.50	3,518.29	570.75	4,089.04
2010-11	4.45 [@]	3,443.48	558.62	4,002.10

* Subject to the approval of the Shareholders.

§ On expanded Share Capital arising out of Bonus Shares issued in the ratio of 1:2.

^ Includes special dividend of ₹ 2.00 per share.

@ On expanded Share Capital arising out of Bonus Shares issued in the ratio of 1:1 and includes special dividend of ₹ 1.65 per share.

Financial Calendar

Financial Year 2020-21 (1st April - 31st March)		
1	First Quarter Results	July 2020
2	Second Quarter and Half-Year Results	October / November 2020
3	Third Quarter Results	January / February 2021
4	Fourth Quarter and Annual Results	May 2021

Particulars of past three AGMs

AGM	Financial Year	Venue	Date	Time	Special Resolutions passed
108th	2018-19	Science City JBS Haldane Avenue Kolkata 700 046	12/07/2019	10.00 a.m.	<ul style="list-style-type: none"> Re-appointment of Mr. A. Duggal, Mr. S. B. Mathur and Ms. M. Shankar as Independent Directors with effect from 15th September, 2019.
107th	2017-18		27/07/2018		<ul style="list-style-type: none"> Approval to remuneration of Late Y. C. Deveshwar* for the period from 1st April, 2019 to 4th February, 2020. Approval to continuation of Mr. S. S. H. Rehman as Independent Director for the period from 20th March, 2019 to 14th September, 2019. Re-appointment of Mr. S. Banerjee as Independent Director with effect from 30th July, 2019.
106th	2016-17		28/07/2017		—

* Passed away on 11th May, 2019.

Postal Ballot and E-voting

- During the financial year, the resolutions for (a) appointment of Independent Directors of the Company, and (b) variation in the terms of remuneration payable to the Chairman & Managing Director and the Wholetime Directors of the Company, were passed by the Shareholders by requisite majority through postal ballot and e-voting. Brief particulars of the postal ballot and e-voting are provided below:
- The Board of Directors of the Company appointed Mr. R. L. Auddy, Senior Solicitor and Partner, Messrs. Sandersons & Morgans, Advocates & Solicitors, as the Scrutinizer for scrutinizing the postal ballot and e-voting process;
 - Despatch of the Postal Ballot Notice dated 2nd August, 2019, along with the Explanatory Statement and Postal Ballot Form, to the Shareholders of the Company was completed on 24th August, 2019;
 - Voting through postal ballot and e-voting commenced on 25th August, 2019 and ended on 23rd September, 2019;
 - Based on the Scrutinizer's Report, the results of the postal ballot and e-voting were declared on 24th September, 2019 at the Registered Office of the Company.

The results of the postal ballot and e-voting were as follows:

Ordinary Resolution	Votes in favour of the Resolution		Votes against the Resolution	
	No. of Shares for which valid votes cast	% of votes to total number of valid votes cast	No. of Shares for which valid votes cast	% of votes to total number of valid votes cast
Appointment of Mr. A. K. Seth as a Director and also as an Independent Director of the Company for a period of five years with effect from 13th July, 2019	10,32,40,66,044	99.99	12,68,863	0.01
Appointment of Mr. A. Nayak as a Director and also as an Independent Director of the Company for a period of five years with effect from 13th July, 2019	10,29,44,62,287	99.70	3,08,73,176	0.30
Variation in the terms of remuneration payable to the Chairman & Managing Director and the Wholetime Directors of the Company with effect from 1st October, 2019	10,31,19,81,482	99.88	1,27,85,110	0.12

- No special resolution is proposed to be passed by postal ballot.

Plant Locations

CIGARETTE FACTORIES

Bengaluru

1. Meenakunte Village
Jala Hobli
Bengaluru North Taluk
Karnataka 562 157

Kolkata

2. 93/1, Karl Marx Sarani
Kolkata
West Bengal 700 043

Munger

3. Basdeopur P.O.
District Munger
Bihar 811 202

Pune

4. Plot No. B - 27, MIDC
Ranjangaon
Taluka Shirur
District Pune
Maharashtra 412 220

Saharanpur

5. Sardar Patel Marg
Saharanpur
Uttar Pradesh 247 001

GREEN LEAF THRESHING PLANTS

Anaparti

1. Anaparti
District East Godavari
Andhra Pradesh 533 342

Chirala

2. Chirala
District Prakasam
Andhra Pradesh 523 157

Nanjangud

3. Thandya Industrial Area
Imnavu & Adakanahalli Villages
Nanjangud Taluk, District Mysuru
Karnataka 571 302

PACKAGING & PRINTING FACTORIES

Chennai

1. Tiruvottiyur
Chennai
Tamil Nadu 600 019

Haridwar

2. Plot No. 1, Sector - 11
Integrated Industrial Estate, Haridwar
Uttarakhand 249 403

Munger

3. Basdeopur P.O.
District Munger
Bihar 811 202

PAPER & PAPERBOARD MILLS

Bollaram

1. Anrich Industrial Estate
Bollaram Municipality, Jinnaram Mandal
District Sangareddy
Telangana 502 325

Sarapaka

2. Sarapaka Village
Burgampahad Mandal
District Bhadradi Kothagudem
Telangana 507 128

Thekkampatty

3. Thekkampatty Village
Vivekanandapuram Post
Mettupalayam Taluk, District Coimbatore
Tamil Nadu 641 113

Tribeni

4. Village & Post Chandrahathi
District Hooghly
West Bengal 712 504

Shareholder Information

FOODS FACTORIES

Haridwar

- Plot No. 1, Sector - 11
Integrated Industrial Estate, Haridwar
Uttarakhand 249 403

Kamrup

- NH - 37, Bortejpur
Mouza Rampur
Kukurmara, District Kamrup
Assam 781 134

Kapurthala

- Plot Nos. A-1-A & A-1-B
Integrated Mixed Use Industrial Park
Village Jhalthikriwal
District Kapurthala
Punjab 144 601

Malur

- Survey Nos. 15/1 & 15/2
Madivala Gram Panchayat
Yeshwanthpura Village, District Kolar
Karnataka 563 130

Munger

- Sitakund Industrial Area
Village Nandlalpur, District Munger
Bihar 811 202

Nanjangud

- Survey No. 77/3
Thandya Industrial Area
Immavu & Adakanahalli Villages
Nanjangud Taluk, District Mysuru
Karnataka 571 302

Panchla

- Mouza Kulai, J. L. No. 26
P.S. Panchla, District Howrah
West Bengal 711 322

Pudukkottai

- Vadugapatti & Velur Villages
Taluk Illupur, District Pudukkottai
Tamil Nadu 621 316

Pune

- Plot No. D - 1, MIDC
Ranjangaon, Taluka Shirur
District Pune
Maharashtra 412 220

Uluberia

- Mouza Amraberia, J. L. No. 8
P.S. Uluberia, District Howrah
West Bengal 711 303

PERSONAL CARE PRODUCTS FACTORIES

Haridwar

- Plot No. 1, Sector - 11
Integrated Industrial Estate, Haridwar
Uttarakhand 249 403

Kamrup

- NH - 37, Bortejpur
Mouza Rampur
Kukurmara, District Kamrup
Assam 781 134

Manpura

- Village Manpura
Tehsil Baddi, District Solan
Himachal Pradesh 174 101

PLANTS UNDER CONSTRUCTION

Ambarnath

- Integrated Consumer Goods
Manufacturing Facility
Off Kalyan Badlapur Road
Ambarnath, District Thane
Maharashtra 421 505

Khordha

- Integrated Consumer Goods
Manufacturing and Logistics Facility
IDCO Plot No. 4
Kholadwara Industrial Area
District Khordha
Odisha 752 050

Medak

- Integrated Consumer Goods
Manufacturing and Logistics Facility
Village Manhorabad, District Medak
Telangana 502 336

HOTELS

Owned Hotels

Agra

- ITC Mughal
Taj Ganj
Agra
Uttar Pradesh 282 001

Amritsar

- WelcomHotel Amritsar
Raja Sansi, Ajnala Road
Amritsar
Punjab 143 101

Bengaluru

- ITC Gardenia
1, Residency Road, Bengaluru
Karnataka 560 025
- ITC Windsor
25, Windsor Square
Golf Course Road, Bengaluru
Karnataka 560 052
- WelcomHotel Bengaluru
46, Richmond Road, Bengaluru
Karnataka 560 025

Chennai

- ITC Grand Chola
63, Mount Road, Guindy
Chennai
Tamil Nadu 600 032
- WelcomHotel Chennai
Cathedral Road, Chennai
Tamil Nadu 600 086

Coimbatore

- WelcomHotel Coimbatore
1266/14, West Club Road
Race Course Area, Coimbatore
Tamil Nadu 641 018

Goa

- ITC Grand Goa Resort & Spa
Arossim Beach Road, Cansaulim
Goa 403 712

Hyderabad

- ITC Kohenu
Plot No. 5, Hyderabad Knowledge City
Madhapur, Hyderabad
Telangana 500 081

Jaipur

- ITC Rajputana
Palace Road, Jaipur
Rajasthan 302 006

Kolkata

- ITC Sonar
1, JBS Haldane Avenue
Kolkata
West Bengal 700 046
- ITC Royal Bengal
1, JBS Haldane Avenue
Kolkata
West Bengal 700 046

Mumbai

- ITC Maratha
Sahar, Mumbai
Maharashtra 400 099
- ITC Grand Central
287, Dr. B. Ambedkar Road
Parel, Mumbai
Maharashtra 400 012

New Delhi

- ITC Maurya
Sardar Patel Marg
Diplomatic Enclave
New Delhi 110 021
- Sheraton New Delhi Hotel
District Centre, Saket
New Delhi 110 017

Licensed Hotels

Ahmedabad

- Fortune Park, Ahmedabad
Ellis Bridge, Ahmedabad
Gujarat 380 006

Gurugram

- ITC Grand Bharat
P.O. Hasanpur, Tauru
District Mewat, Gurugram
Haryana 122 105

Kota

- WelcomHeritage Umed Bhawan Palace
Palace Road, Kota
Rajasthan 324 001

Port Blair

- Fortune Resort Bay Island
Marine Hill, Port Blair
Andaman & Nicobar Islands 744 101

Vadodara

- WelcomHotel Vadodara
R. C. Dutt Road, Alkapuri
Vadodara
Gujarat 390 007

Hotels under Operating Services

Aurangabad

- WelcomHotel Rama International
R - 3, Chikalthana, Jalna Road
Aurangabad
Maharashtra 431 003

Chennai

- WelcomHotel GST Road Chennai
1, GST Road, SP Koil
Maraimalai Nagar
Tamil Nadu 603 204

Hyderabad

- ITC Kakatiya
6-3-1187, Begumpet
Hyderabad
Telangana 500 016

Jodhpur

- WelcomHotel Jodhpur
Khasra No. 53
Uchiyada Village, Jodhpur
Rajasthan 342 027

Khimsar

- WelcomHotel Khimsar Fort & Dunes
P.O. Khimsar, District Nagaur
Rajasthan 341 025

Mamallapuram

- WelcomHotel Kences Palm Beach
No. 53, Devaneri Village
East Coast Road
District Kanchipuram, Mamallapuram
Tamil Nadu 603 104

Shareholder Information

Mussoorie

29. WelcomHotel The Savoy
Library Bazar, Gandhi Chowk
P.O. Savoy, Mussoorie
Uttarakhand 248 179

New Delhi

30. WelcomHotel Dwarka
Plot No. 3, Sector - 10
District Centre, Dwarka
New Delhi 110 075

Pahalgam

31. WelcomHotel Pine-n-Peak
Aru Road, Near Amusement Park
Pahalgam
Jammu & Kashmir 192 126

Panchkula

32. WelcomHotel Bella Vista
SM - 8, City Center, Sector - 5
Panchkula
Haryana 134 109

Visakhapatnam

33. WelcomHotel Grand Bay
Beach Road, Visakhapatnam
Andhra Pradesh 530 002

HOTELS UNDER CONSTRUCTION

Ahmedabad

1. ITC Narmada
902, Shivalik High Street Building
Vastrapur, Ahmedabad
Gujarat 380 015

Bhubaneswar

2. WelcomHotel Bhubaneswar
D/1, Mz. Dumuduma, District Khordha
Bhubaneswar
Odisha 751 019

Guntur

3. WelcomHotel Guntur
4-5-10 Vidyanagar Ring Road, Guntur
Andhra Pradesh 522 007

CHOUPAL SAAGARS – RURAL SERVICES CENTRES

Amravati

1. Old Survey Nos. 12/5A, 12/6 & 12/7
Gat No. 19
Patwari Halka No. 48, Mouza Degaon
Pargana Nandgaon Peth
Taluka & District Amravati
Maharashtra 444 901

Badaun

2. Arazi Nos. 10 & 12/3 (Part)
Village Khunak, Tehsil & District Badaun
Uttar Pradesh 243 601

Bahraich

3. Khasra Nos. 475-476, 477 (Part),
496-kha (Part), 497, 498 (Part),
500-Mi, 501-505, 507 & 509
Village Mohammad Nagar
Tehsil, Pargana & District Bahraich
Uttar Pradesh 271 801

Chandouli

4. Khasra Nos. 57-62 & 641
Village Muhabatpur, Ganj Khwaja
Pargana Dhoos, Tehsil Mughal Sarai
District Chandouli
Uttar Pradesh 232 104

Chindwara

5. Survey Nos. 16/1-16/2 & 16/4-16/7
Settlement No. 7
Patwari Halka No. 34, R. I. Circle
Village Imaliya Bohata, Chindwara - I
Tehsil & District Chindwara
Madhya Pradesh 480 001

Dewas

6. Survey Nos. 294/2 & 295
Patwari Halka No. 26
Village Lohar Pipliya
Tehsil & District Dewas
Madhya Pradesh 455 001

Dhar

7. Survey No. 438, Patwari Halka No. 13
Village Jaipura, Tehsil & District Dhar
Madhya Pradesh 454 001

Gonda

8. Arazi Nos. 420 (Part), 421-424, 427-428,
431, 433-434, 442-446, 447 (Part),
448 (Part), 450-456, 456 (kha) & 457 (Part)
Village Haripur, Tehsil & District Gonda
Uttar Pradesh 271 001

Hardoi

9. Arazi Nos. 658 & 659
Village Korriyan, Pargana Gopamau
Tehsil & District Hardoi
Uttar Pradesh 241 001

Hathras

10. Khasra No. 21, Village Srinagar
Tehsil Sasni, District Hathras
Uttar Pradesh 204 216

Itarsi

11. Survey Nos. 309/1, 310/2 & 310/3
Patwari Halka No. 11, Village Raisalpur
Tehsil Itarsi, District Hoshangabad
Madhya Pradesh 461 111

Jagdishpur

12. Khasra Nos. 2377-2380
Village Kathura, Pargana Jagdishpur
Tehsil Musafirkhana, District Amethi
Uttar Pradesh 227 817

Mandsaur

13. Survey Nos. 30-33
Patwari Halka No. 14, Village Azikhedi
Tehsil & District Mandsaur
Madhya Pradesh 458 001

Mhow

14. Survey Nos. 188/2, 189/1, 189/2, 189/4,
190/1, 191 & 192/2
Patwari Halka No. 20
Village Gawli Palasia, Vikashkhanda Mhow
Tehsil Mhow, District Indore
Madhya Pradesh 453 441

Nagda

15. Khasra Nos. 1393 (Part), 1394 (Part),
1396/1 & 1397/1
Patwari Halka No. 18
Village Padliya Kala
Tehsil Nagda, District Ujjain
Madhya Pradesh 456 335

Parbhani

16. Gat No. 803
Village Asola
Tehsil & District Parbhani
Maharashtra 431 401

Pilibhit

17. Khasra No. 261
Village Sandiya Mustakil
Tehsil, Pargana & District Pilibhit
Uttar Pradesh 262 001

Ratlam

18. Survey Nos. 107/1-107/3
R. I. Circle No. 5, Moondri
Patwari Halka No. 31
Village Kharakhedi
Tehsil & District Ratlam
Madhya Pradesh 457 001

Sehore

19. Khasra Nos. 208-209
Patwari Halka No. 36
Village Rafiqganj
Tehsil & District Sehore
Madhya Pradesh 466 001

Ujjain

20. Survey Nos. 433/3, 456 & 458
R. I. Circle No. 2, Patwari Halka No. 19
Village Kamed
Tehsil Ghattia, District Ujjain
Madhya Pradesh 456 001

Vidisha

21. New Revenue Survey Nos. 18 & 18/2
Patwari Halka Nos. 35 & 45
Village Bais
Tehsil & District Vidisha
Madhya Pradesh 464 001

Wardha

22. Survey Nos. 151/1 & 151/4
Mouza No. 17, Mouza Inzapur
Tehsil & District Wardha
Maharashtra 442 001

Washim

23. Survey No. 104
Patwari Halka No. 10
Mouza Zakalwadi
Taluka & District Washim
Maharashtra 444 505

Yavatmal

24. Bhumapan Kramank 15
Bhumapan Kramank Upvibhag 2A
Village Parwa
Taluka & District Yavatmal
Maharashtra 445 001

Shareholder Referencer

Transfer of unclaimed dividend and shares to the Investor Education and Protection Fund

During the financial year 2019-20, unclaimed dividend for the financial year 2011-12 aggregating ₹ 12,75,14,480/- and 44,01,331 shares in respect of which dividend entitlements remained unclaimed for seven consecutive years or more, were transferred by the Company to the Investor Education and Protection Fund established by the Central Government ('IEPF'), pursuant to the provisions of Section 124 of the Companies Act, 2013 read with the Investor Education and Protection Fund Authority (Accounting, Audit, Transfer and Refund) Rules, 2016.

Shareholder Referencer

Transfer of unclaimed dividend and shares to the Investor Education and Protection Fund (Contd.)

Shareholders may claim their unclaimed dividend for the years prior to and including the financial year 2011-12 and the shares from the IEPF Authority by applying in the prescribed Form No. IEPF-5. This Form can be downloaded from the website of the IEPF Authority at <http://www.iepf.gov.in/IEPF/corporates.html>.

The due dates for transfer of unclaimed dividend and the shares to the IEPF for the subsequent financial years are given in the table below. Attention in particular is drawn that the unclaimed dividend for the financial year 2012-13 and the shares in respect of which dividend entitlements remain unclaimed for seven consecutive years will be due for transfer to the IEPF on 1st September, 2020, for which purpose communication has been sent to the concerned Shareholders advising them to write to the Investor Service Centre of the Company ('ISC') to claim their dividend. Notices in this regard have also been published in newspapers. Details of such unclaimed dividend and shares are available on the Company's corporate website www.itcportal.com under the section 'Investor Relations'.

Financial Year	Dividend Identification No.	Date of declaration of Dividend	Total Dividend (₹)	Unclaimed Dividend as on 31/03/2020		Due date for transfer to IEPF
				(₹)	%	
2012-13	83rd	26th July, 2013	41,48,46,73,429	15,27,65,508	0.37	1st September, 2020*
2013-14	84th	30th July, 2014	47,71,90,97,700	18,39,15,714	0.39	5th September, 2021
2014-15	85th	31st July, 2015	50,09,70,66,528	19,23,70,610	0.38	5th September, 2022
2015-16	86th	22nd July, 2016	68,40,13,10,170	30,39,61,425	0.44	27th August, 2023
2016-17	87th	28th July, 2017	57,70,01,46,310	27,97,83,275	0.48	2nd September, 2024
2017-18	88th	27th July, 2018	62,85,22,11,487	28,83,47,995	0.46	27th August, 2025
2018-19	89th	12th July, 2019	70,48,72,63,716	26,17,63,954	0.37	12th August, 2026

* ISC will not be able to entertain any claim received after 31st August, 2020.

Unclaimed Shares

The status of unclaimed shares of the Company transferred to the demat account, 'ITC Limited - Unclaimed Suspense Account', in accordance with the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, is as follows:

Particulars	No. of Shareholders	No. of Shares
Aggregate number of Shareholders and outstanding shares held in the Unclaimed Suspense Account as on 1st April, 2019	6,896	74,49,284
Number of Shareholders who approached the Company during the year for transfer of shares from the Unclaimed Suspense Account	154	3,97,153
Number of Shareholders to whom shares were transferred from the Unclaimed Suspense Account upon receipt and verification of necessary documents	141	5,18,766
Number of shares in respect of which dividend entitlements remained unclaimed for seven consecutive years and transferred from the Unclaimed Suspense Account to the IEPF	52	84,825
Aggregate number of Shareholders and outstanding shares held in the Unclaimed Suspense Account as on 31st March, 2020	6,703	68,45,693*

* Voting rights in respect of these shares will remain frozen till the time such shares are transferred from the Unclaimed Suspense Account to the concerned Shareholders.

Service of Documents

The Company generally sends Notices, Report and Accounts and other communications in electronic mode to those Shareholders who have registered their e-mail addresses with the Company or with the Depositories and in physical mode to the other Shareholders.

In view of the prevailing circumstances and also in conformity with the regulatory requirements, the Notice of the 109th Annual General Meeting of the Company and the Report and Accounts 2020 are being sent this year only through electronic mode to those Shareholders who have registered their e-mail addresses with the Company or with the Depositories.

Dividend

The Company provides the facility for remittance of dividend to Shareholders through RTGS ('Real Time Gross Settlement') / NACH ('National Automated Clearing House') / NEFT ('National Electronic Funds Transfer').

Shareholders who have not opted for remittance of dividend through electronic mode and wish to avail the same, are required to provide their bank details, including IFSC ('Indian Financial System Code') and MICR ('Magnetic Ink Character Recognition'), to their respective Depository Participants ('DPs'), in case shares are held in the dematerialised form, or to ISC, where shares are held in the certificate form.

Shareholders holding shares in the certificate form may use the Mandate Form for this purpose, which can be downloaded from the Company's corporate website under the section 'Investor Relations' or can be furnished by ISC on request.

Pursuant to the Income-tax Act, 1961 read with the Finance Act, 2020, dividend income is taxable in the hands of the Shareholders with effect from 1st April, 2020 and the Company is required to deduct tax at source from such dividend at the prescribed rates. A communication providing information and detailed instructions with respect to tax on dividend for the financial year ended 31st March, 2020 is being sent separately by the Company to the Shareholders.

Address and Bank Details

Shareholders holding shares in the certificate form are requested to promptly advise ISC of any change in their address / mandate / bank details etc. to facilitate better servicing.

Shareholders are advised that as a measure of protection against fraudulent encashment, their bank details or address, as available with the Company, will be printed on the dividend warrants or demand drafts where dividend cannot be remitted through electronic mode.

Permanent Account Number ('PAN')

Shareholders holding shares in the certificate form are requested to send copies of their PAN Cards to ISC to facilitate better servicing. Furnishing of PAN Card is mandatory as follows:

- i) Legal heirs' / Nominees' PAN Cards for transmission of shares,
- ii) Surviving joint holders' PAN Cards for deletion of name of deceased Shareholder, and
- iii) Joint holders' PAN Cards for transposition of shares.

Nomination Facility

Shareholders who hold shares in the certificate form and wish to make any nomination / change nomination made earlier in respect of their shareholding in the Company, should submit to ISC the prescribed Form; this Form can be downloaded from the Company's corporate website under the section 'Investor Relations' or can be furnished by ISC on request.

Depository Services

Shareholders may write to the respective Depository or to ISC for guidance on depository services. The contact details of the Depositories are given below:

National Securities Depository Limited

Trade World, 'A' Wing, 4th Floor
Kamala Mills Compound
Senapati Bapat Marg, Lower Parel
Mumbai 400 013

Telephone no. : 022-2499 4200
Facsimile no. : 022-2497 6351
e-mail : info@nsdl.co.in
Website : www.nsdl.co.in

Central Depository Services (India) Limited

Marathon Futurex, 'A' Wing, 25th Floor
Mafatlal Mills Compound
N. M. Joshi Marg, Lower Parel
Mumbai 400 013

Telephone no. : 022-2302 3333
Facsimile no. : 022-2300 2035
e-mail : helpdesk@cdslindia.com
Website : www.cdslindia.com

Address for Correspondence with ISC

Investor Service Centre
ITC Limited
37 Jawaharlal Nehru Road
Kolkata 700 071

Telephone nos. : 1800-345-8152 (toll free), 033-2288 6426 / 0034
Facsimile no. : 033-2288 2358
e-mail : isc@itc.in
Website : www.itcportal.com

Shareholders holding shares in the dematerialised form should address their correspondence to the respective DPs, other than for dividend and Report and Accounts, which should be addressed to ISC.

In all correspondence with ISC, DP ID & Client ID numbers / Registered Folio numbers should be furnished to facilitate prompt response. Shareholders are requested to also provide their e-mail addresses and contact numbers.
