



Enduring Value

ITC Limited

CIN : L16005WB1910PLC001985

Registered Office: Virginia House, 37 Jawaharlal Nehru Road, Kolkata 700 071

Tel: 91 33 2288 9371 • Fax: 91 33 2288 2358 • E-mail: isc@itc.in • Website: www.itcportal.com

NOTICE OF BOOK CLOSURE

The Board of Directors of the Company at the meeting held on 13th May, 2019, recommended payment of dividend of ₹ 5.75 per Ordinary Share of ₹ 1/- each for the financial year ended 31st March, 2019, subject to declaration of the same by the Members at the 108th Annual General Meeting of the Company convened for Friday, 12th July, 2019.

NOTICE IS HEREBY GIVEN pursuant to Section 91 of the Companies Act, 2013 ('the Act') that the Register of Members of the Company will remain closed from Friday, 24th May, 2019 to Monday, 27th May, 2019, both days inclusive, for the purpose of payment of dividend.

Share Transfers received in order at the Investor Service Centre of the Company, 37 Jawaharlal Nehru Road, Kolkata 700 071 by 5.30 p.m. on Thursday, 23rd May, 2019 will be processed for payment of dividend, if declared, to the transferees or to their mandatees, and the dividend, if declared, will be paid on Tuesday, 16th July, 2019 to those Members entitled thereto and whose names will appear in the Register of Members of the Company on 27th May, 2019, or to their mandatees, subject however to the provisions of Section 126 of the Act. In respect of dematerialised shares, the dividend will be paid on the basis of beneficial ownership as on 23rd May, 2019, as per details to be furnished by National Securities Depository Limited (NSDL) and Central Depository Services (India) Limited (CDSL) for this purpose.

ITC Limited

R. K. Singhi

Executive Vice President &

Company Secretary

Dated: 13th May, 2019.

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