



ITC Limited

CIN : L16005WB1910PLC001985

Registered Office : Virginia House, 37 Jawaharlal Nehru Road, Kolkata 700 071

Tel: 91 33 2288 9371 • Fax : 91 33 2288 2358 • E-mail : isc@itc.in • Website : www.itcportal.com

NOTICE OF BOOK CLOSURE

The Board of Directors of the Company at the meeting held on 26th May, 2017, recommended payment of dividend of ₹ 4.75 per Ordinary Share of ₹ 1/- each for the financial year ended 31st March, 2017, subject to declaration of the same by the Members at the 106th Annual General Meeting convened for Friday, 28th July, 2017.

NOTICE IS HEREBY GIVEN pursuant to Section 91 of the Companies Act, 2013 ('the Act') that the Register of Members of the Company will remain closed from Wednesday, 7th June, 2017 to Friday, 9th June, 2017, both days inclusive, for the purpose of payment of dividend.

Share Transfers received in order at the Investor Service Centre of the Company, 37 Jawaharlal Nehru Road, Kolkata 700 071 by 5.30 p.m. on Tuesday, 6th June, 2017, will be processed for payment of dividend, if declared, to the transferees or to their mandatees, and the dividend, if declared, will be paid on Monday, 31st July, 2017 to those Members entitled thereto and whose names will appear in the Register of Members of the Company on 9th June, 2017, or to their mandatees, subject however to the provisions of Section 126 of the Act. In respect of dematerialised shares, the dividend will be paid on the basis of beneficial ownership as on 6th June, 2017, as per details to be furnished by National Securities Depository Limited (NSDL) and Central Depository Services (India) Limited (CDSL) for this purpose.

ITC Limited
B. B. Chatterjee
Executive Vice President &
Company Secretary

Dated: 26th May, 2017.

[Click here for Bengali Version](#)